

# Executive Board Summary



22<sup>nd</sup> October 2007

Summary of the Executive Board meeting held on 22<sup>nd</sup> October 2007.

## AU Meeting

Josh reported that he had had an informal meeting with the AU President where the following points were raised:

- Student Survey should include question on whether RGU and AU students would be agreeable to having some kind of joint Union venture.
- Whether the venture could be a new joint facility

The Executive Board members raised the following points:

- AU students are at present allowed free entry to the RGU Union.
- No benefit could be seen at this point to a joint venture.
- Executive Board to be kept up to date and it was agreed that no decisions were to be made without being passed by Exec.

## Fire Evacuation

A new "Fire Evacuation" form has been produced.

It was noted that 2 incidents had now occurred involving students putting off the fire alarms.

Disciplinary procedures have been put in place.

An article highlighting the first incident was put into the e-zine.

## Union and Societies Committee

George Lawie reported that the Union and Societies had been well attended, but said that it had been felt that there had not been enough Union business discussed. (George to make sure that Union business is included in the next Agenda.)

Society budgets were approved at the meeting.

It was agreed that all Society events would be advertised at least two weeks before event.

## September Accounts

Michele went over the September accounts and it was agreed that the figures were good compared to last year.

## Life and Associate Membership

It was agreed that the Life and Associate Membership forms require updating.

Honorary Life Membership was awarded to Callum Russell, ex Sabbatical Officer, who had now completed his course and graduated.

One of the Associate Membership applications was rejected.  
Josh to contact person concerned.

## Alcohol Awareness Week

Posters and flyers etc to put up throughout the Union.

A non-alcoholic event to be organised in mid to late November.

## **Freshers Fayre Income**

Michele reported that the majority of the invoices had now been paid, but that she would be chasing up those who have still to pay.

## **Shinty Team Sponsorship**

David Hegarty put forward a proposal to Exec regarding sponsoring the RGU Shinty Team.

After discussion it was agreed that while the Union could not sponsor the team, it would help them to fundraise by providing some items at cost and also giving bar vouchers as prizes.

## **Tender Documents**

### **Security**

Tender documents due to be lodged on Friday 26 October.

Discussions to follow after the documents are received.

### **Cleaning**

The final arrangements for the cleaning contract are now being put in place and it is hoped that the University will appoint new cleaners and start the contract in the near future.

It was noted that the Student Association are grateful for University's help in the interim.

## **Student Opinion and Business Planning**

A discussion on a Student Survey being planned and which would be sent to all students was held – the following points were raised:

- Discussions had been held at the previous SAMAG meeting.
- It was previously thought that the Survey would be University led, but there was now a suggestion that the Student Association should take the lead.
- Michele stated that she had researched similar surveys through AMSU and had forwarded copies to Christine Buchanan for her information.
- It was agreed that questions asked in the survey would help with the production of the Student Association's long term business plan. (It was noted that no work has been done on the long term business plan.)
- Questions included in the survey could help with future Student Association plans regarding facilities at Schoolhill and Garthdee.
- Deadline needed to be agreed – it has been suggested that survey is completed before end of December.
- Outside help may be required to produce the survey – cost implication need to be addressed.
- Josh to e-mail SAMAG minutes to all Exec Members.
- It was noted that the Student Association/Union had a much better reputation than previously.
- The Executive Board to be kept updated on all discussions and development regarding the survey.

## **Entertainment**

A discussion on Union entertainment and the marketing of them was held with the following points being noted:

- Not enough notice or information given about Union events.
- Entertainment plan is formalised from now until December.
- Suggested that the plan be advertised and backed up with posters for specific events.
- Posters for events to be ready 2 weeks in advance.
- Greg to spend time while he is working at the Garthdee office on Tuesdays to make sure advertising material is available at the Garthdee schools.
- The possibility of electing an Entertainment Committee to be considered.
- Bar Staff and Exec members to take posters etc round their schools.

- Policy document to be produced.
- Colin Jamieson to be contacted regarding using the screens at Garthdee to advertise events.

The opening hours of the Union over the Christmas and New Year period was discussed. Various ideas were made including opening over the whole period or just on New Year's eve.

Further discussion and decision to be made at the next meeting.

### **Election Update**

Josh reported that nomination forms were now available.

Hustings to be held in the Union on Tuesday 13 November and again on Wednesday 14 November either at Schoolhill or the atrium at Garthdee

Andrew reported that he had had discussions with IT and Christine Buchanan and that an electronic voting system had been agreed for the election in November and perhaps the one in March 2008. Discussions to continue with IT regarding a new voting system.

It is hoped to hold an event following the Election to welcome the new officers.

### **President's Party**

Following the "President's Party" on Friday 19 October the following was noted:

- Perhaps not the correct message to be giving to students.
- Bar staff not given enough notice.
- Tennants lager ran out during the event.

It was suggested that perhaps a meeting should be arranged for all Executive Members to re-think the Union's present position and discuss future plans/development.

### **Union Space**

It was agreed to look at the possibility of disposing of the Table Football and re-using the space for something new.

The suggestion of turning the Pool Room into a chill-out zone is to be re-considered.

New activities/events were also discussed. Further discussion to be held at the next Executive Board meeting.