

# Executive Board Summary



**17<sup>th</sup> December 2007**

Summary of the Executive Board meeting held on 29<sup>th</sup> November 2007.

## **Garthdee Office**

New furniture has been delivered. One new desk still required.

It was noted that four new computers and a laptop are being supplied to the Student Association by the IT department.

Network points are also being installed in the Union.

The Executive Board extended their thanks to Richard Lynch for his continued support of the Student Association.

## **Union Survey**

Michele Collie reported that between 6 and 700 surveys had been received.

Tracy will now produce data and a written report, which will include the comments made by the students on the survey.

The Executive Board extended their thanks to Christine Buchanan for her help and financial support with the survey.

## **Union Opening Hours**

An application has been lodged with the Licensing Board requesting that the Licence for Thursdays be reduced by one hour and the Licence for Sundays be increased by one hour.

## **Front Door Access**

Concerns were raised that the Bank staff have 24 hour access to the building.

It was agreed that Michele Collie would check all aspects of the contract the Bank has with the Student Association and will report back to the next Executive Board.

## **Posters within the Union**

It was agreed unanimously that the contract with "Red Bus" promotions should not be renewed.

## **Graduation Photographer**

Michele Collie reported that she had issues concerning the arrangements which had been made regarding the Graduation Photographers.

Michele said that she had written to Christine Buchanan requesting a meeting to discuss the situation.

Issues/Questions which need clarification/addressing:

- Percentage of profits – who should receive
- Marquee payment - cost of hire for one night
- Three day disruption to Union business
- Loss of business

## **End of Year Accounts**

Executive Board agreed that the End of Year accounts were correct and that Josh Capaldi could sign them off.

## **Reform Magazine**

After discussion it was agreed that Josh Capaldi and Michele Collie should reply, on behalf of the Board, to the complainant giving a general apology and stating that the matter had been investigated and dealt with by the Board.

## **Student University Initiative Evaluation (SUIE)**

Michele Collie reported that the Student Association had been given a place, beginning in January 2008.

The benefits to the Union as follows:

- Evaluation period – 2 years
- Best practice in other similar Institutions compared
- Workshops organised
- SUIE similar to Investors in People, with the difference being that this evaluation is based on Student Associations only.
- Final audit done at the end of the 2 year period with an award of Bronze, Silver or Gold awarded.
- University to cover the cost of the scheme.

It was noted that the Principal had mentioned the Student Association's involvement with SUIE in his weekly letter and had said that he was extremely pleased that the SA had been accepted for the scheme.

Josh to forward the information on SUIE to all Executive Board members.

Executive Board approved unanimously the decision to enter the SUIE scheme.

## **Energy Sustainability**

Michele and Josh reported that they had attended a University sub-committee regarding Energy Sustainability. The following issues were discussed:

- Environmental issues in general
- Union to look at ways of saving energy
- Students to lead the Union project
- Information to be sent to all Executive Board members regarding all the sub-committees which deal with environmental issues. Any member may then forward their name if they wish to be considered for a place on any of the committee.

## **Closing Statement**

Josh Capaldi thanked everyone for their hard work during this first semester and said that he wished everyone a Very Happy Christmas, but warned everyone that there was a lot of work to do next year.