

Group Leader – Volunteer Role Descriptor

Commitment Required:

- 1-2 hours every 2 weeks

Purpose:

- You will be the Leader to a group of young people enrolled in the Duke of Edinburgh Awards (DofE) program within RGU: Union.

Duties may include:

- Providing supportive, encouraging and inspirational leadership in engaging students taking part in the DofE scheme, making a difference to their lives, through the delivery of a high quality program for participants.
- Supporting participants through their expedition planning and arrange/deliver training including ensuring clear expected standards of behavior, teaching of camping and navigation skills to young people.
- Ensure that participants are well prepared and competent for expeditions, through training, ensuring best practice in following RGU: Union Health & Safety and excursion procedures.
- Be responsible for the completion of agreed paperwork and on-line submissions through eDofE.
- Meeting with participants regularly and as required to ensure progress through the award scheme facilitating success and completion.
- To commit to CPD and undergo training as required in the development and quality assurance of the scheme.
- To ensure DofE standards are adhered to.

Essential Training:

- RGU:Union Volunteer Induction
- Introduction to DofE Module
- Vulnerable Persons/ Child Protection training
- Data Protection training
- First Aid Qualification

Desirable:

- Navigation & Hill Skills.
- 2 day outdoor first aid.



The purpose of this document is to indicate the general tasks involved and not to form an exhaustive list of detailed activities. The above tasks will develop in line with the volunteering role through induction, training and experience.

Pre volunteering checks that are required prior to commencing in this volunteer role include an Interview, References and a PVG Scheme membership.

Please refer to the Volunteer Handbook for full requirements.

For more information Contact:

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